



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING  
COMMISSION

*Department of Parks and Recreation*

6600 Kenilworth Avenue Riverdale, Maryland 20737

January 12, 2022

**For The Attention of All Proposers:**

**RE: RFQu Number: P41-131  
Design Build Services  
for Rollingcrest-Chillum Community Center  
6120 Sargent Road  
Chillum, Maryland 20782**

**Subject: Addendum Number Two (2)**

The following information related to the above project is provided to all prospective Proposers:

1. The due date and time for the submissions of proposals REMAINS Friday, January 21, 2022 before 3:00 PM.

The following are questions received and M-NCPPC responses.

Q.1. As the builder and A/E firm, are we required to use the key personnel information form in lieu of our own formatted resume?

A.1 Yes

Q.2. As the builder and A/E firm, are we required to use the similar project information form in lieu of our own formatted project experience sheet?

A.2. Yes

Q.3. If the answer to the above questions is yes, should we then place all the other forms provided in the RFQu in the "Other Documentation" section of the submittal?

A.3. Yes.

Q.4. Under Section C. Design/Build Team Organization and Key Personnel, question 3 states to provide Key Supervisory Personnel Resumes for D/B Project Executive, D/B Project Manager, Design Manager, Architectural Project Manager, Engineering Principals, GC Field Superintendent, and Project Estimator. However, Key Personnel Information Form states it must be submitted for the positions of Project Executive, Project Manager(s), Architect, MEP Engineer, Civil Engineer, Design Manager, Structural Engineer, Field Superintendent(s), LEED Certified Personnel and Quality Control Manager to be assigned to this Project. Please confirm what positions are required for the Key Personnel Information Form.

A.4. CHANGE: Section 5 – WRITTEN SUBMISSION AND INTERVIEW EVALUATION CRITERIA, Subsection 2. Submission Format and Content, C.3. Key Supervisory Personnel Resumes to include those personnel as requested on the Key Personnel Information Form: Project Executive, Project Manager(s), Architect, MEP Engineer, Civil Engineer, Design Manager, Structural Engineer, Field Superintendent(s), LEED Certified Personnel and Quality Control Manager to be assigned to this Project.

NOTE: All position descriptions and requirements of this section remain applicable.

Q.5. Can you clarify the program of the new community center?

A.5. This information will be provided in the 2<sup>nd</sup> step of this two-step procurement process.

Q.6. Can you clarify the extent of work required in the Aquatics Center?

A.6. This information will be provided in the 2<sup>nd</sup> step of this two-step procurement process.

Q.7. Are names/qualifications of engineers required at this stage? If so, what level of qualifications would you like submitted?

A.7. See question and answer #4 above.

Q.8. For the Org Chart and the Engineering Principals resumes, is the team to select and submit the full team of consultants at this time? If so, shall Principals resumes from the following full team of consultants be provided and included in the Org Chart for civil engineer, geotechnical engineer,

structural engineer, MEP engineer, AV/IT/Security/Data engineer, acoustician, aquatics designer, and playground designer?

A.8. See question and answer #4 above.

All other terms and conditions apply.

Proposers must acknowledge receipt of this amendment by:

1. Signing below and returning this letter with our proposal submittal; or
2. Indicating receipt of this Addendum by identifying Addendum Number and date.

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**Receipt Acknowledged by  
Authorized Company Official**

*Lisa Buckmaster*  
**Lisa Buckmaster  
Procurement Specialist**